

# COLE LIBRARY BOARD OF TRUSTEES MINUTES

## AUGUST 20, 2019

PRESENT: Deb George, Cathy Boggs, Greg Cotton, Gwen Schimek, Bob Meeker.

I. The meeting was called to order by President Deb George at 8:32 a.m. in Room 326.

II. The minutes were approved.

III. REPORTS:

A. PRESIDENT:

1. Welcome to the board, Gwen Schimek, college appointee.
2. Election of Officers. President for the next term will be Deb George.  
Vice President will be Tracey Louwagie.  
Secretary for the next term will be Bob Meeker.

B. PUBLIC LIBRARIAN:

1. The summer programs were very successful.
2. The fall programs include:
  - a. Partnering with Lisbon Library to present Jerry Barlow, storyteller, Wednesday, September 25 at 7:00 p.m.
  - b. Partnering with Lisbon Library to offer a writer's workshop with Gail Kittleson and Lyn VandeBrake, Saturday, October 5 from 10:00 a.m. to 4:00 p.m.
  - c. Community Book Talk: Thursday, October 17 at noon.
3. Year End Report: Cathy presented the board with the Cole Library Year End Report for 2018-2019. She will also present this report to the Mount Vernon City Council to summarize the library's programs and activities.
4. Library Accreditation:  
Every three years libraries must submit the paper work and data to earn state accreditation. That is due by February, 2020. We meet all criteria to be accredited as a library. The Community Survey also will be conducted this year.

C. LIBRARIAN:

1. The financial reports for May, June, and July were presented and reviewed.

IV. MAJOR BUSINESS:

1. During the upcoming year, the board will review the following policies:
  - a. Circulation Policy
  - b. Internet Use Policy
  - c. Disruptive Patron Policy
2. Replacement of board members who have moved out of Mount Vernon, Marie Schofer and Sharon Dendurent.  
Gwen Schimek will become the college appointee and we will need to find a replacement for Sharon Dendurent. The Mount Vernon Mayor will make the official appointment with recommendations from Cole Library staff.

The next Board meeting will be September 24, 2019 at 8:30 a.m. in Room 326.

The meeting was adjourned at 9:43 a.m.

Respectfully submitted by Bob Meeker